

# Check List

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Notes

This leaflet has been put together as a guide to the minimum requirements for a simple marquee.

Where large numbers of people or more complex arrangements are in place, it is likely that a more detailed Fire Safety approach will be required.

For further advice please contact the Fire Safety Department.

**Regulations\Guidance**

The Smoking (Prohibition in Public Places and Workplaces) (Exemptions and Notices) (Guernsey) Ordinance, 2006

Code of guidance for tented structures  
(Guernsey Fire & Rescue Service)

(Gas) LPGA Code of Practice

[www.gov.gg/gfrs](http://www.gov.gg/gfrs)

**GUERNSEY FIRE AND RESCUE SERVICE**

Town Arsenal  
Arsenal Road  
St Peter Port  
GY1 1UW

Phone: 01481 724491  
Fax: 01481 715988  
E-mail: [p.laine@gov.gg](mailto:p.laine@gov.gg)

# GUERNSEY FIRE AND RESCUE SERVICE

## Requirements For



## Temporary Marquees or Tented Structures

## Requirements

### Registration

Any marquee being used for 100 or more people should be registered with the Guernsey Fire & Rescue Service under the Fire Service Guernsey law 1989, as amended

Registration forms can be downloaded from [www.gov.gg/gfrs](http://www.gov.gg/gfrs)

### Plans

An outline site plan of all structures should be provided by the organizer showing all exits and entrances. The following are not permitted within 6 meters of a tent; generator equipment, vehicles and trailers.

### Fire Points

A Fire Point should comprise of one 9ltr water extinguisher and a 2kg Carbon Dioxide extinguisher. These should be positioned adjacent to each exit and clearly visible.

### Emergency Exits

**Any** registered marquee will require a minimum of two designated emergency exits.

Emergency exits should be clearly identifiable at all times.

Exits should not be locked or fastened in such a manner that they cannot easily and immediately be opened from the inside.

Exits should not be less than 1050mm in width and any approach to an exit should be the same width as the exit.

Guy ropes, tent pegs and stakes should not be allowed to obstruct the route to a place of safety. Any hazards adjacent to the exit should be shielded, or marked and illuminated so they can be clearly seen at all times.

## Requirements

### Signage

Alternative exits should be indicated by a notice incorporating the running man pictogram and bearing the words 'Fire exit' (see below). The notice should wherever possible be displayed above/adjacent to the exit opening and where it is least likely to be obstructed.



A notice bearing the words 'FIRE POINT' having white block lettering on a red background should be provided and sited above each Fire Point.

### Lighting

If the marquee is to be used after dark, a system of emergency lighting should be provided. It must conform with the current standards and be placed either above or adjacent to the exit points. (In larger or more complex tents, additional lighting may be required). It may also be necessary to provide external lighting.

### Cooking

Cooking should preferably be carried out in a separate tent. Where however, this is not possible the cooking appliances should be positioned well clear of tent walls, roofs and other combustible materials.



LPG Cylinders are not permitted to be used within a marquee.

## Recommendations / Advice

### Fire Marshals

Fire Marshals should be appointed and made aware of the location of fire points and use of extinguishers.

People may be reluctant to use exits with which they are unfamiliar, therefore the importance of Fire Marshals to ensure that people react and leave promptly can not be understated.

### Access

The following factors should be considered when choosing a site:-

1. Access and egress for emergency vehicles and equipment
2. The proximity of surrounding buildings, vegetation and other risks in relation to the spread of fire
3. Slope /unevenness of the ground
4. Access and egress for people especially in an emergency or at night

### Candles

Careful consideration should be given towards the use of battery powered artificial candles to omit the risk posed by real flame candles. If the use of real flame candles cannot be avoided, please contact Community Fire Safety for further advice.

### Smoking

It must be remembered that under the Prohibition Law, smoking is not permitted in any enclosed structure. An adequately signed container should be provided for the disposal of smoking materials at least 2 meters away from the structure.